**The Community Foundation for Coupeville Public Schools**

**Grant Application**

Please use this form to request a mini-grant from the Community Foundation for Coupeville Public Schools with a minimum request of $100.00. You are welcome to attach a letter or other materials that support your grant request.

General Information

* **Due dates: September 29, 2017, January 26, 2018, May 25, 2018**
* Funds must be claimed **by June 30, 2018 (except grants from May 25 due June, 2019)**
* Please send completed application to your principal in time to be signed by the deadline
* The request must be reviewed and approved by the Principal and Superintendent **prior** to review by the Community Foundation. The application must be at the District Office by the due date.

Criteria and consideration for selection:

* Attention to quality and presentation of the application
* Connection between this project and student learning
* Inclusion of total budget as well as other possible funding sources
* Attention to innovation in teaching
* New teachers are encouraged to apply
* Focusing this year on new projects needing seed money
* Foundation will continue for one or two years to provide opportunity for teachers to find other funding

**Grant Application**

**Applicant Name:**

**Email:**

**Position or relationship to Coupeville School District:**

**Amount requested from Community Foundation for Coupeville Public Schools:**

**Project Description including goals and objectives:**

**Project Budget:**

**Project Timeline:**

**Number of students benefiting from project:**

 **Students\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ staff\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Parents \_\_\_\_\_\_\_\_\_\_Community Members\_\_\_\_\_\_\_\_\_\_\_\_**

**Describe the connections between this project and student learning goals.**

**How will you evaluate the effectiveness of this project?**

**How will you communicate the impact of this project back to the Foundation?**

**The Applicant understands that any awarded funds are to be used as stated in the application and cannot be transferred to other projects or uses. If funds are not totally used, the balance is expected to return to the Foundation. If a project is funded by requests to multiple agencies and ends up with excess funds, a refund to the Foundation is expected.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Applicant(s) signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Principal’s signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Superintendent signature**